

Rules & Regulations

Progressive Referral Group of Lancaster

Article 1: Name

This organization shall be known as the Progressive Referral Group (PRG) of Lancaster, with its principal place of organization in Lancaster, Ohio. This organization shall be entitled to use said names as long as PRG consents to such use.

Article 2: Purpose

The purpose of PRG is to function as a catalyst for the improvement and growth of member businesses by developing relationships, sharing information regarding each members' business and by the free interchange of social and professional contacts and referrals.

Article 3: Classifications and Prospective New Members

Classification:

Classification is the singular representation of any type of service, product or profession as agreed to by current PRG membership.

Prospective New Members:

Prospective new members are welcome to visit meetings to determine if they would like to participate in PRG. After deciding they would like to join PRG, the prospective new member shall inform the PRG President. Then, the prospective new member will skip the next week's meeting so the President can bring to a vote whether an invitation to join PRG will be extended to the prospective new member.

Members who are in good standing shall determine if a prospective new member's business duplicates an already filed application. It may be possible that only part of a prospective new member(s) is already represented. In that case, the PRG member in good standing could agree that the new member restrict their business promotion to that which is unique.

Article 4: Conditions of Membership

In joining PRG, members must agree to each of the following:

- Attend at least two (2) meetings per calendar month.
- Promptly pay quarterly dues of \$ 90.00 (new members shall be responsible for \$30.00 per month during the first quarter of membership) to the Treasurer within two weeks of receiving the quarterly notice.
- In addition, each member expressly agrees to give at least one (1) "Anticipated Business Contact" (ABC) per quarter. An ABC is a contact in which each member of the contact triangle (the person or business facilitating/providing the contact, the person or business receiving the contact, and the person or business being serviced) is aware of the ABC. New members are exempt from this requirement of membership for the quarter in which they become a member of PRG.
- All members complying with these conditions of membership are classified as being in good standing. Any member that has not paid the current quarterly dues, attended a current

quarterly meeting or are not meeting the attendance requirements, will be sent a notice stating that fees are past due and/or attendance must improve or the position will become available. If the member has not paid dues or attendance has not improved by the end of the quarter, the position will be declared open. This duty will be the shared responsibility of the Secretary (attendance) and Treasurer (dues).

Article 5: Revenue

The fiscal year of PRG is January 1st to December 31. Quarterly dues shall be set by the PRG membership.

Article 6: Miscellaneous

PRG does not discriminate on the basis of race, age, religion, sex, national origin or disability.

Multi-level marketing companies are not eligible for membership in PRG. A member may be affiliated with a multi-level marketing company; however, said member may not overly recruit PRG membership during weekly meetings.

Article 7: Not-for-Profit Organization

PRG is organized and shall operate as a not-for-profit organization for business improvement/growth and other similar non-profit purposes. Any income received shall be applied only to non-profit purposes of the organization, and no part of the income shall inure to the benefit of any individual officer or member.

Article 8: Board of Directors

A Board of Directors shall govern PRG. The Board shall consist of the following officers:

President – Head Facilitator

Vice-President – Presenter Scheduler and Coordinator; Facilitates in absence of the President

Secretary – Keeps minutes of meetings; records member and visitor attendance

Treasurer – Keeps all financial records – dues paid and group expenses

The above listed officers shall serve the following terms:

- The Treasurer shall serve for one (1) uninterrupted fiscal year and may be re-nominated and renewed annually.
- The Secretary will serve one (1) three-month term and may be re-nominated and renewed each quarter.
- The President and Vice-President will serve one (1) six-month term.

At the end of said term, the positions occupied by various members of the Board shall rotate as follows:

Vice-president shall assume the role of President. The president will leave the Board of Directors. In addition, the membership at large shall nominate and vote on a member to assume the role of Vice-President.